



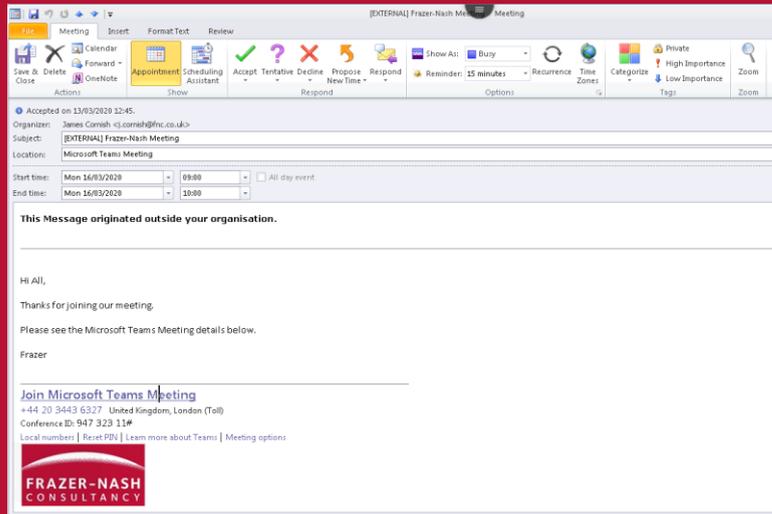
Joining a Frazer-Nash Microsoft Teams Meeting

A client's guide

Frazer-Nash Consultancy uses Microsoft Teams to work collaboratively with you. We use Microsoft Teams to hold group video conference, share our screen, notes or whiteboards with you. Even if you don't have Microsoft Teams, you can still use it. This simple guide explains how.

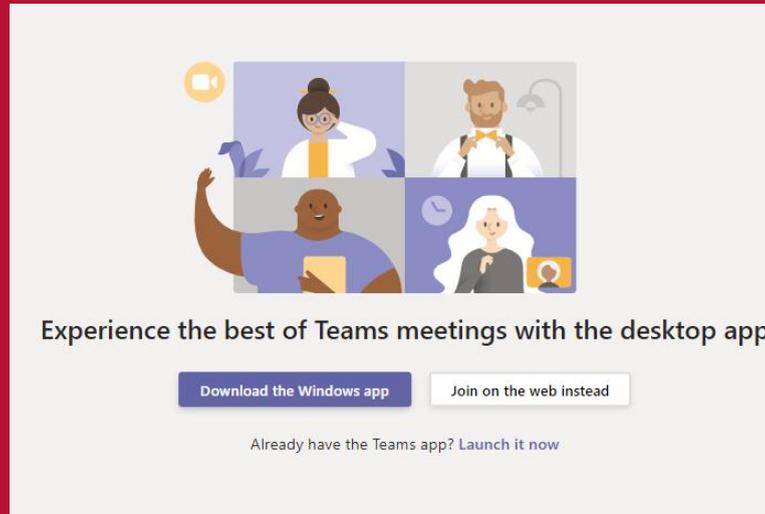
1

Open the meeting request in your calendar and click on **Join Microsoft Team Meeting.**



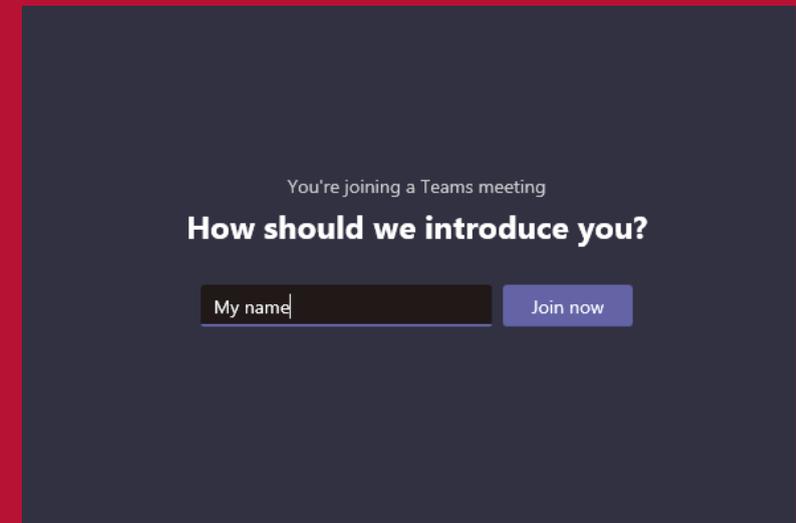
2

Your default browser will open. **Click Join in this browser instead or Join on the web instead.**



3

Enter your name and click **Join now.**





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4

Don't panic! We can now see you are waiting to join the meeting and will let you in.

5

While you're waiting, use the **phone number** and **Conference ID** in the meeting invite to join the meeting using your phone.

6

Welcome to the meeting! From here your Frazer-Nash host can share lots of things with you.

Someone in the meeting should let you in soon

Hi All,

Thanks for joining our meeting.

Please see the Microsoft Teams Meeting details below.

Frazer

[Join Microsoft Teams Meeting](#)
+44 20 3443 6327 United Kingdom, London (Toll)
Conference ID: 947 323 11#
[Local numbers](#) | [Reset PIN](#) | [Learn more about Teams](#) | [Meeting options](#)

